



## *Program Name Here*

# Program-Level Learning Outcomes Assessment Report August 2010

### **Assessment Report Scope**

This report focuses on assessment of student learning outcomes identified by the program for continual improvement purposes. Programs indicate how their student learning outcomes align with *WSU's Strategic Goals* (especially Goal 2: provide a premier education and transformative experience that prepares students to excel in a global society) and *WSU's Six Learning Goals of the Baccalaureate*. This report focuses on four key dimensions of program assessment<sup>1</sup>:

1. Identification of the purpose of the assessment initiative as well as a description of who is involved and how the team works together to insure that the assessment is effective.
2. Articulation of the program's goals and student learning outcomes in relationship to the university's mission and a description of how those outcomes are being measured.
3. Description of the evidence the program uses to determine if its outcomes are being met and an explanation of how it uses that information to improve student learning.
4. Clarification of how the program's leadership supports the assessment initiative through its stated policies and the environment it creates.

### **Use in Institutional Re-Accreditation**

This assessment report is submitted to WSU's Office of Assessment and Innovation. As part of the institution's re-accreditation by the Northwest Commission of Colleges and Universities, WSU will evaluate holistically the alignment, correlation, and integration of programs and services with respect to accomplishment of core theme objectives; with respect to achievement of the goals or intended outcomes of its programs or services; and additional considerations. (See Northwest Commission on Colleges and Universities Standards, Washington Higher Education Coordinating Board requirements, and WSU Academic Program Review requirements)

This assessment report complements other program assessment activities and reporting regarding planning, resources, capacity, and practices, which are beyond the scope of this assessment report.

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<sup>1</sup> Details elaborated on *The Guide to Effective Program Learning Outcomes Assessment Rubric*

## REPORTING NOTES

**Rubric:** Please use the rubric, *The Guide to Effective Program Learning Outcomes Assessment Rubric*, as updated for August 2010, for criteria for each section in this template. (The *Guide* and other resources are located in the August 2010 Packet at [oai.wsu.edu](http://oai.wsu.edu) )

**Evidence/Exhibits:** It is important that programs provide evidence of what they report in each section. Please include documentation, representative samples, data or summaries, as appropriate to each section of the report, listing each exhibit under section 5, and submitting them with the report. Programs may also choose to embed links to online documentation.

**Audience:** Assessment reports are intended for multiple audiences, including members of your program, WSU administration, other stakeholders and various accrediting bodies. While some audiences will be familiar with your program, others will not. The reporting template is designed to allow programs to provide the most salient aspects of their assessment efforts, summarized and supported with evidence. Reviewers and other audiences will have the option to “drill down” into the evidence as needed.

**Feedback:** Authors seeking feedback on drafts prior to the reporting deadline are encouraged to get in touch with their OAI Contact. If you need help contacting that person, call Judy Rumph at OAI, 509/335-1355.

Programs wishing to participate in the reviewing and rating process, or invite their stakeholders to participate, should contact Gary Brown at 509/335-1352 or [browng@wsu.edu](mailto:browng@wsu.edu)

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## Program Description

Describe your program using the following subsections. Include a general description about how your program contributes to WSU’s Mission, Core Themes and Strategic Goals.

Undergraduate Degree Program Title(s)	CIP Code*	Most Recent APR review*
<i>(add rows for additional programs in this report)</i>		2007-08

### Program Staffing\*

Role	Total FTE
Tenure/Tenure Track Faculty	
Adjuncts/Instructors	
Graduate Assistants (teaching courses)	

Research Faculty	
Research Assistants (without teaching assignments)	
Other	

Number of certified majors and baccalaureate degrees granted in the last five academic years for each undergraduate degree program being reviewed\*

	Year	Year	Year	Year	Year
Majors					
Degrees					

\* Required by HECB for Undergraduate Academic Program Review

**Report Author**

*(name(s), title, contact information)*

**Program Description**

*(approx ½ page)*

**Program Contribution to WSU’s Mission, Core Themes and Strategic Goals**

*(approx ½ page)*

# 1

## Assessment Team, Purpose & System

Please use the rubric, *The Guide to Effective Program Learning Outcomes Assessment Rubric*, updated for August 2010, for criteria for this section, and provide evidence in the report or exhibits. (The rubric and other resources are located in the August 2010 Packet at [www.oai.wsu.edu](http://www.oai.wsu.edu).)

1. Exhibits showing how feedback from external reviewers has led to refinements in the student learning outcomes assessment process.
2. Exhibits showing how feedback from students has led to refinements in the student learning assessment process.
3. Author self-assessment score for this dimension.

## 2

## Program Goals, Student Learning Outcomes & Measures

Please use the rubric, *The Guide to Effective Program Learning Outcomes Assessment Rubric*, updated for August 2010, for criteria for this section, and provide evidence in the report or exhibits. (The rubric and other resources are located in the August 2010 Packet at [www.oai.wsu.edu](http://www.oai.wsu.edu).)

1. A chart showing how the program has mapped its outcomes to the university's core themes (i.e., strategic and learning goals).
2. Exhibit of the performance criteria used in the program-level rubric or other assessment tool.
3. Exhibits demonstrating routine verification of the relevance of the program's curriculum, performance criteria, measurement tools and assessment process using feedback from multiple stakeholders.
4. Exhibits showing how assessment criteria, such as rubrics, have been pilot-tested and refined over time.
5. Author self-assessment score for this dimension.

Program Goals	WSU Goal 1	WSU Goal 2	WSU Goal 3	WSU Goal 4	WSU Goal 5	WSU Goal 6	Scale Max.	Scale Min.	Competency Level
1									
2									
3									
4									
5									
6									
Average									
Competency									

6.

### 3

## Evidence, Analysis, and Action Plan

Please use the rubric, *The Guide to Effective Program Learning Outcomes Assessment Rubric*, updated for August 2010, for criteria for this section, and provide evidence in the report or exhibits. (The rubric and other resources are located in the August 2010 Packet at [www.oai.wsu.edu](http://www.oai.wsu.edu).)

1. Chart showing direct measures of student learning outcomes mapped to the WSU 6 goals and percentage of graduates at competency.
2. Information on how reviewers are calibrated.
3. Charts showing inter-rater reliability and a discussion of the implications.
4. Evidence that stakeholders and faculty have discussed results, planned needed changes, secured necessary resources, and implemented changes.
5. Description of follow-up studies that will be used to confirm that changes have improved learning.
6. Author self-assessment score for this dimension.

## 4 Administrative Leadership & Support

Please use the rubric, *The Guide to Effective Program Learning Outcomes Assessment Rubric*, updated for August 2010, for criteria for this section, and provide evidence in the report or exhibits. (The rubric and other resources are located in the August 2010 Packet at [www.oai.wsu.edu](http://www.oai.wsu.edu).)

1. Author self-assessment score for this dimension.

